Instructions to upload a Family Photo from your computer:

Note: if you upload a photo to your phone, it will not upload as a family photo. <u>You need to use a computer to upload a family photo.</u>

1. In order to update your profile in FPC Connect please set up an account or navigate to FPC Connect and enter your login credentials:

    https://fpcraleigh.org/fpc-connects/

What is FPC Connects?

With an FPC Connects account, our church members can search the member directory, register for an upcoming event, make an annual pledge to the church and more! Once you have an FPC Connects account, you can download and use the Church Life app on your iPhone or smartphone.

Get Started!

Set up your account online.

1. Go to the login page »
2. Click on 'Need a login? Click here'
3. Provide your Email Address, First Name, Last Name, and click 'Find Me'.
4. Check your email account for a message with a temporary password. Click on the link in the email to open the FPC Connects login screen.

2. After you have logged in, click on "View my complete profile" under "I want to view…"

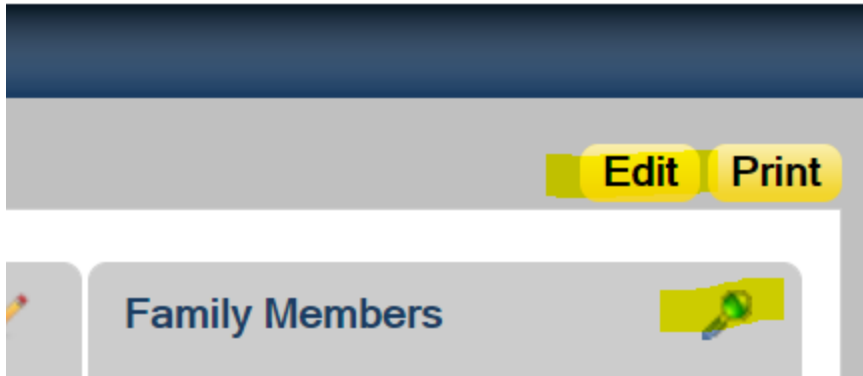**Welcome, Jennifer Moehring**

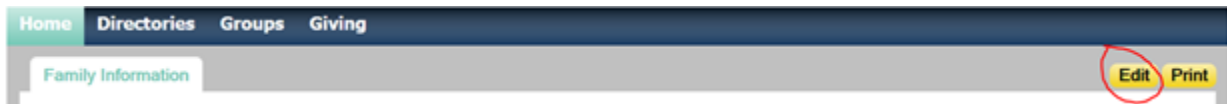| Home | Directories | Groups | Giving |

I Want to View...

My Complete Profile   My Giving History

3. Click on the blue key to the right of "Family Members"

4. Click "Edit"

5. Select "Family Photo"

6. To upload a new photo, you will need to choose a file from your computer. In order to get the best quality, we recommend that you follow these guidelines:

- A clear, high quality portrait (vertical) photo (does not need to be a professional photo)
- Family's faces in focus and recognizable (not too zoomed out)
- A recent photo
- No hats or sunglasses (items that would make it hard to identify people)
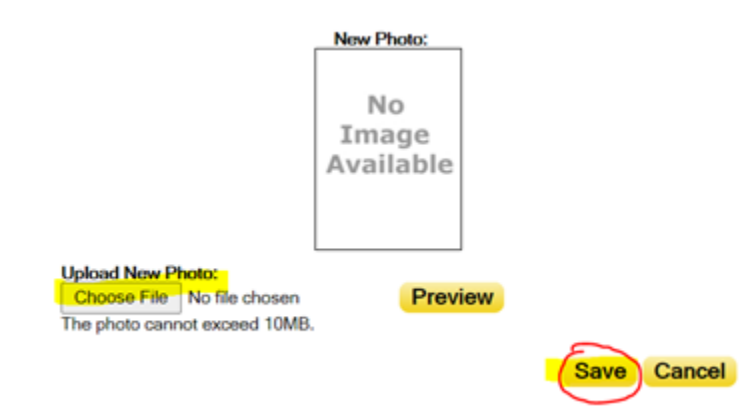
7. Once you click "Save", you should receive a notification that says "Your image change request has been submitted. The change will be visible after approval."

It typically takes a few days for a photo to be approved. You <u>will not</u> be notified after it is approved.

Thank you for updating your photo! While you are in FPC Connect, make sure that your profile details are up to date! If you have specific questions about how to update your profile, please reach out to Sharyl Monkovich (smonkovich@fpcraleigh.org).